



Board Roadmap & Annual Calendar

Fiscal Year 2020

Board

Quarter 1 - '20				Quarter 2 - '20			Quarter 3 - '20			Quarter 4 - '20		
July	August	September	October	November	December	January	February	March	April	May	June	
Date TBD	2nd Monday	2nd Monday	2nd Monday	2nd Monday	2nd Monday	2nd Monday	2nd Monday	2nd Monday	2nd Monday	2nd Monday	2nd Monday	
Hold Annual Board Retreat & Training (planned with Board Officers)		Review Open Enrollment Readiness Report		Review Board policy approach in advance of Legislative Session	Update Open Enrollment Service Center	Review Annual Report to the Governor and General Assembly (due Jan 15)	Report Open Enrollment Service Center Summary	Review Strategic & Operational Goals for Upcoming Fiscal Year	Approve financial auditor	Approve: FY 21 Budget	Annual Board Meeting	
		Review and Certify QHPs and QDPs for Plan Year 2020		Review Fincial Audit		Review Nov/Dec open enrollment data	Update Service Center Roadmap	Review Board Charters	Begin Review CEO performance review & next FY goal setting	Approve: Strategic & Operational Goals for Upcoming Fiscal Year	Due Annual Conflict of Interest from each board member	
		Review Financial Audit		Update Open Enrollment Service Center		Update Open Enrollment Service Center	Review Strategic Plan, Report out on success measures	Review privacy & security report	Review Customer Survey Results		Election every other year Election of Board Officers	
		Review Financial Policies		Preview 2020 Legislative Session				Share OE Report Highlights	Update Service Center Stats		Finalize CEO performance review summary	
		Approve Marketing Ad Buy						Determine Potential PBC Candidates			Approve CEO FY 20 evaluation & goal setting, pay FY 21	
											Approve FY 21 Budget & AN Funding	



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Finance & Ops Committee	4th Monday Review Quarterly financial Report for Apr-June FQ4	4th Monday Review Quarterly Audit Update	4th Monday	4th Monday Review Quarterly financial Report for Jul-Sept FQ1	4th Monday Review Quarterly Audit Update	4th Monday	4th Monday Review Quarterly financial Report for Oct-Dec FQ2	4th Monday Review Quarterly Audit Update	4th Monday Recommend Auditor for FY 20	4th Monday Review and Recommend FY 21 Budget to board	4th Monday Review Quarterly Audit Update	4th Monday
		Report Quarterly Appeals & Complaints		Review Preliminary Financial Audit for FY 19	Report Quarterly Appeals & Complaints		Report Open Enrollment Service Center Summary	Approve Carrier Assessment % for FY21	Review Preliminary '21 Budget	Review Draft FY 21 Budget	Report Quarterly Appeals & Complaints	
		Review & Recommendation Marketing Ad Buy			Review Quarterly Contract Review (Exec Sess)		Review Quarterly Contract Review (Exec Sess)	Report Quarterly Appeals & Complaints		Review Quarterly financial report for Jan-Mar FQ3	Review Quarterly Contract Review (Exec Sess)	
		Review Quarterly Contract Review (Exec Sess)						Review 990 tax return				

* Special Board & Committee Meetings scheduled as needed for procurement, contract and other special circumstances.



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		Report Quarterly Appeals & Complaints		Review Preliminary Financial Audit for FY 19	Report Quarterly Appeals & Complaints		Report Open Enrollment Service Center Summary	Approve Carrier Assessment % for FY21	Review Preliminary '21 Budget	Review Draft FY 21 Budget	Report Quarterly Appeals & Complaints	
		Review & Recommendation Marketing Ad Buy			Review Quarterly Contract Review (Exec Sess)		Review Quarterly Contract Review (Exec Sess)	Report Quarterly Appeals & Complaints		Review Quarterly financial report for Jan-Mar FQ3	Review Quarterly Contract Review (Exec Sess)	
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Policy Committee	July 4th Monday	August 4th Monday	September 4th Monday Review Open enrollment marketing and outreach strategy	October 4th Monday Preview 2020 Legislative Session	November 4th Monday	December 4th Monday	January 4th Monday Review current legislation potentially impacting C4HCO Recommend C4HCO bill positions	February 4th Monday Review current legislation potentially impacting C4HCO Recommend C4HCO bill positions	March 4th Monday Review current legislation potentially impacting C4HCO Recommend C4HCO bill positions Review Requirements for EBNE Analysis	April 4th Monday Review current legislation potentially impacting C4HCO Recommend C4HCO bill positions	May 4th Monday Review Policy Agenda	June 4th Monday Review customer survey reports Share EBNE Analysis
Board Advisory Group	July Discuss FY 20 meeting dates per Board meeting cadence	August	September	October	November	December	January	February	March	April Share OE Report	May	June

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